

COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Aurum Preparatory Academy	David Hardin, Executive Director	dhardin@aurumprep.org	March 17, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

As of March 17th, 2020, Aurum Preparatory Academy launched its online program. To begin, we ensured that all students had access to a Chromebook and charger to engage in distance education. We instituted a schedule whereby students had one hour each of interactive, live teaching in the following subjects: Math, English, History, Science and PE. We also provided office hours, one to one tutoring, advisory sessions and school wide award meetings all online. In addition to online materials provided through Google Classroom, we mailed packets, in the core content areas, to students for extra academic support. We continued to provide online, mental health supports to students as well, through individual and group counseling. Lastly, our after-school program partnered with us to lend extra academic support, and extracurricular options to students after the school day concluded.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Aurum Preparatory Academy made Chromebooks and chargers available to all students. For students with transportation limitations, staff members drove computers, chargers and books to student's homes. For ELs, we are providing recorded videos of all lessons online. We are also providing breakout rooms during regular class time to support students who need sheltered immersion in accordance with our discussion based classroom format. Lastly, we are hosting targeted and intentional office hours for EL, foster youth and low-income students. We proactively reach out to members of these identified groups to provide additional targeted tutoring and small group support.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Aurum Prep provided a list of free food distribution sites to all students whereby they could access free school breakfast and lunch daily. Additionally, phone calls were made to families to ensure they knew where the closest site to their residence was located and help was offered to overcome any barriers to accessing said site. All families were also informed of the Pandemic EBT (PEBT) program whereby eligible families could receive up to \$365 per student in additional funding. Aurum Prep also had staff on hand to help families navigate the application process for the PEBT card. Finally, the school's lessor, Acts Full Gospel Church, partnered with Aurum and opened up its food bank to all Aurum families, giving them access to free food boxes as well as grocery store gift cards.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Aurum Prep provided online classes from 8:15 – 2:30 pm Tuesdays and Fridays and from 9 – 2:30 on Mondays, Wednesdays and Thursdays. We were informed by Alameda County of additional opportunities to support student supervision, such as referrals to local organizations like Bananas and the Alameda County Social Services programs. We are currently researching these opportunities so that we can make offerings to students in the Fall.

California Department of Education
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